

13<sup>th</sup> September 2023

Dear Parent/Carer

### **PARENT CONSULTATION MEETINGS, AUTUMN TERM 2023**

We are pleased to inform you that for parent consultation meetings this autumn term, we will be able to offer both face-to-face meetings and telephone meetings.

Meetings will take place on Tuesday 17<sup>th</sup> October and Wednesday 18<sup>th</sup> October. All meetings will be from 3.20 pm – 6.00 pm (the last available booking will be at 5.50 pm).

Appointments can be booked via Arbor; please book your preferred date and time. If you would prefer a telephone meeting, please send an in-app message or email to confirm this and so that we can ensure your child's class teacher is aware of these arrangements on the day.

We look forward to welcoming you to these important meetings which offer an opportunity for you to talk to your child's class teacher about how they have settled into school and also how they are progressing. If possible, we encourage you to bring your child with you to your face-to-face meeting if this is your chosen option.

Yours sincerely



Mr K Ola  
Head of School