

15th January 2024

Dear Parent/Carer

Change of teacher in Y5

I am writing to inform you that as of Monday 22nd January, Miss Phillips will be the new class teacher in Y5.

Miss Phillips was the children's teacher in Year 3 so already has a great relationship with the class. She has lots of experience teaching Year 5 and is working closely with Miss Musson to ensure a smooth transition.

A mid-year change of teachers is uncommon but not unheard of. To avoid any speculation, I want to assure parents that the change has been made to maximise the potential for progress for the children in both classes and not in reaction to any incident or incidents that have occurred. Miss Green will remain in the class.

Miss Musson remains in the school and will take over as class teacher in Year 3. I am sure she will be a regular visitor to Y5 throughout the year.

Yours sincerely



Mr K Ola
Head of School